

FORTHCOMING DECISIONS

FOR CONSIDERATION BY THE CABINET FOR THE PERIOD
1 JULY TO 30 SEPTEMBER 2021

This notice was published on Thursday, 10 June 2021, 28 days prior to the meeting

This Forthcoming Decision Plan contains details of all the key decisions that are due to be considered at the Cabinet meeting shown above, which have been received by the publication date. You should note that, whilst this notice is accurate at the date of publication, the date of the decision may change. As such, you are advised to contact Committee Services (see below for contact details).

A Key Decision is any decision:

- (a) Relating to the approval of or variation to the council's budget or policy framework which is reserved in the council's constitution for determination by full council on a recommendation from cabinet; or
- (b) Which involves the incurring of expenditure, or the making of savings, by the Council which are anticipated to be in excess of £300,000 with the exception of items previously included in the relevant approved budget;
- (c) Where the Council is entering into a contractual obligation with a value in excess of £500,000; or
- (d) For the acquisition or disposal of land or property with a value of over £500,000; or
- (e) Which is likely to be significant in terms of its effect on communities living or working in an area comprising two or more wards in the council's area.

When making key decisions, the Cabinet will consider a report on each item which, unless the matter is to be considered in private, will be available for inspection at the Council's offices, or on its website, at least five clear working days before the meeting. Copies of the report and background papers (provided not private) will be available at the time the report is made public on the Council's website or at the Council's offices.

If you would like further information on any of the items shown in this Forthcoming Decisions plan; such as copies or extracts of any report or background paper, or if you would like a copy of the Forthcoming Decisions plan, contact the Committee Services team by email at committee@folkestone-hythe.gov.uk or by telephone on 01303 853000. A copy of the Forthcoming Decisions plan is also available on the Council's website (www.shepway.gov.uk).

All meetings* are open to the public, unless the subject matter is such that the Local Government Act 1972 (as amended) allows the matter to be considered in private. For information about attending meetings, please contact Jemma West, Committee Services Officer, on 01303 853369.

*When a key decision is taken by an individual Cabinet Member or officer acting under delegated authority there is no requirement for that decision to be taken in public, and the event, time and place at which the decision is taken does not constitute a meeting under the terms of the Local Government Acts.

THE CABINET

Cabinet Member	Cabinet Members Portfolios
Councillor David Monk	Leader of the Council
Councillor Mrs Jenny Hollingsbee	Deputy Leader of the Council and Cabinet Member for Communities
Councillor John Collier	Cabinet Member for Property Management and Grounds Maintenance
Councillor David Godfrey	Cabinet Member for Housing, Transport and Special Projects
Councillor Stuart Peall	Cabinet Member for Enforcement, Regulatory Services, Waste & Building Control
Councillor David Wimble	Cabinet Member for the District Economy
Councillor Tim Prater	Cabinet Member for Revenues & Benefits, Anti-Fraud and Corruption
Councillor Lesley Whybrow	Cabinet Member for the Environment
Councillor Ray Field	Cabinet Member for Digital Transformation

CORPORATE LEADERSHIP TEAM

Name	Job Title
Dr Susan Priest	Chief Executive
Charlotte Spendley	S151 Officer and Director - Corporate Services
Andy Blaszkowicz	Director - Housing & Operations
Ewan Green	Director – Place

Decision Item / Report Heading	Item /Report Summary	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
July				
Folkestone Town Centre Place plan THIS ITEM HAS BEEN DEFERRED FOR CONSIDERATION AT SEPTEMBER CABINET	This report seeks approval of the Place Plan and associated Action Plan.	Open	Ewan Green, Director of Place ewan.green@folkestone-hythe.gov.uk	Cabinet Member for the District Economy
Romney Marsh Business Hub grant scheme	The report sets out proposals for a new business grant scheme for the new Romney Marsh Business Hub that is under construction.	Open	Katharine Harvey, Chief Economic Development Officer katharine.harvey@folkestone-hythe.gov.uk	Cabinet Member for the District Economy
Treasury Management Annual Report 2020/21 THIS ITEM HAS BEEN DEFERRED FOR CONSIDERATION AT SEPTEMBER CABINET	This report presents an updated Risk Management Policy & Strategy for adoption by Cabinet which will provide a framework for Members and officers in the management of risk.	Open	Lee Walker, Capital and Treasury Senior Specialist lee.walker@folkestone-hythe.gov.uk	Leader of the Council
Fair Tax Declaration THIS ITEM HAS BEEN DEFERRED FOR	This report will respond to the points set out in the Opposition Business raised at the meeting of the Full Council held on 25 September 2019.	Open	Charlotte Spendley, Director of Corporate Services	Leader of the Council

Decision Item / Report Heading	Item /Report Summary	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
CONSIDERATION AT SEPTEMBER CABINET			charlotte.spendley@folkstone-hythe.gov.uk	
Housing Compensation Policy	The Housing Ombudsman requires social housing landlords to have and publicise a compensation policy for tenants and leaseholders. The proposed policy complies with good practice and meets the requirements of the Housing Ombudsman, setting out the framework for awarding mandatory, quantifiable and discretionary compensation.	Open	Jonathan Hicks, Performance Specialist (Business Insight Manager)	Cabinet Member for Housing, Transport and special projects
Community-Led Housing (CLH) Seed Funding Scheme	This report requests approval for a Council administered Community-Led Housing (CLH) Seed Funding Scheme. The scheme will provide initial set-up grant funding to qualifying groups within the local community, who wish to progress community-led housing opportunities in the district	Open	Adrian Hammond, Housing Lead Specialist adrian.hammond@folkstone-hythe.gov.uk	Cabinet Member for Housing, Transport and special projects
Self Build and Custom Build Housing	<i>The report provides:</i> <ul style="list-style-type: none"> • A summary of what is expected of the local authority in the legislation; • The current number of people 	Open	Louise Bolognini, Planning Policy Specialist louise.daniels@folkesto	Cabinet Member for the District Economy, Cabinet Member for Housing, Transport and special projects

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	<p><i>on the Register and how the need is identified in the base periods;</i></p> <ul style="list-style-type: none"> • <i>The actions taken to help to provide a supply of serviced sites to meet the need;</i> • <i>The proposed changes to the register; and</i> • <i>Information on the offer of a workshop from the Government's Right to Build Task Force</i> 		ne-hythe.gov.uk	
Performance Management Framework	The Council's Performance Management Framework was originally created and approved in 2014, with minor amendments being approved by Cabinet in 2017. The Performance Management Framework has been reviewed and simplified to make it more meaningful and useful for officers, elected members and all those who are engaged in the Council's performance management.	Open	Gavin Edwards, Performance and Improvement Specialist gavin.edwards@folkestone-hythe.gov.uk	Leader of the Council
August				
no meeting				

Decision Item / Report Heading	Item /Report Summary	Exemption Class: Fully/Part/Open	Contact Officer	Cabinet Portfolio
September				
Corporate Action Plan and 2021/22 Key performance indicators	The Council earlier this year adopted its new corporate plan ‘Creating Tomorrow Together’ that sets out its strategic direction for the coming nine years with service priority actions that will focus on the district’s recovery from the coronavirus pandemic for the initial three year period. This report sets out a draft corporate action plan that is designed to demonstrate how the council will deliver against the service priority actions defined within the corporate plan and the proposed Key Performance Indicators (KPIs) that will be used to monitor overall progress.	Open	Charlotte Spendley, Director of Corporate Services charlotte.spendley@folk estone-hythe.gov.uk	Leader of the Council
Regulation of Investigatory Powers Act 2000 - Policy	This report sets out the Council’s policy on the use of directed surveillance and covert human intelligence sources under the Regulation of Investigatory Powers Act 2000.	Open	Amandeep Khroud, Assistant Director amandeep.khroud@folk estone-hythe.gov.uk	Cabinet Member for Revenues, Benefits, Anti-Fraud and Corruption
Risk Management Framework	This report presents an updated Risk Management Policy & Strategy for adoption by Cabinet which will provide	Open	Charlotte Spendley, Director of Corporate Services	Leader of the Council

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	a framework for Members and officers in the management of risk.		charlotte.spendley@folkstone-hythe.gov.uk	
2020-21 Annual Equality Report	The Equality Act 2010 places a statutory duty on the council to prepare and publish information annually to demonstrate compliance with the Public Sector Equality Duty. The draft Equality & Diversity Annual Report covering the 2020-21 year will therefore presented for consideration and approval.	Open	Gavin Edwards, Performance and Improvement Specialist gavin.edwards@folkstone-hythe.gov.uk	Deputy Leader and Cabinet Member for Communities
Date to be confirmed				
FHDC lamp post review - Upgrade to LED	Following review of all lamp post stock across district, this report details the next steps for LED upgrade and potential adoption by KCC.	Open	Andy Blaszkowicz, Director of Housing and Operations andy.blaszkowicz@folkstone-hythe.gov.uk	Cabinet Member for Property Management and Grounds Maintenance
Ross Depot Transfer Station Proposals	The report will set out the Heads of Terms proposed by KCC for the potential re-development of the existing waste transfer station at Ross	Fully exempt	Andrew Rush, Regulatory Services & Corporate Contracts Lead Specialist	Cabinet Member for Property Management and Grounds Maintenance

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	Depot.		andrew.rush@folkestone-hythe.gov.uk	
Update to HRA Business Plan	This report provides an update to the HRA new build and acquisition programme for the period 2020 – 2050.	Open	Cheryl Ireland, Chief Financial Services Officer cheryl.ireland@folkestone-hythe.gov.uk	Leader of the Council

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